Obtaining your High School Transcript – Canadian Provinces

Alberta
Order your transcript online: https://education.alberta.ca/transcripts/how-to-order
Address: Alberta Education
Transcripts and Diplomas Office
44 Capital Boulevard, 10044 - 108 Street NW
Edmonton, AB  T5J 5E6
Phone: 780-427-5732
Fax: 780-422-2137
Email: TAD@gov.ab.ca

British Columbia
Order your transcript online: www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates
Address: Ministry of Education
Room 336, 3rd Floor
617 Government Street
Victoria, BC  V8V 4W6
Phone: 250-356-7270
Fax: 250-356-0277
Email: student.certification@gov.bc.ca

Saskatchewan
Order your transcript online: www.saskatchewan.ca/residents/education-and-learning/credits-degrees-and-transcripts/requesting-transcripts-for-high-school
Address: Student and Educator Services
1st Floor, 2220 College Avenue
Regina, SK  S4P 4V9
Phone: 306-787-6012
Fax: 306-787-0035
Email: student.records@gov.sk.ca

Manitoba
Current Grade 12 students should contact the administrative office of their school for instructions on ordering their transcript. High school graduates can order their transcript from Manitoba Student Records. Information is available online at: http://www.edu.gov.mb.ca/k12/studrec/marks.html
Address: Professional Certification and Student Records Unit
PO Box 700
402 Main St
Russell, MB  R0J 1W0
Phone: 204-773-2998 or 800-667-2378
Fax: 204-773-2411
Email: sturecords@gov.mb.ca
New Brunswick
Copies of New Brunswick high school transcripts can be obtained from the school you attended or the school district office. If the school you attended is no longer in operation, contact the local school district office to obtain a transcript of your marks or diploma. School and school district addresses can be found at: http://www.nbed.nb.ca/schooldirectory/
Ministry Info Line: 506-453-3678

Newfoundland and Labrador
Website: http://www.ed.gov.nl.ca/edu/k12/highschool/transcripts.html
Address: High School Certification
Department of Education and Early Childhood Development
P.O. Box 8700
St. John's, NL A1B 4J6
Phone: 709-729-3001
Fax: 709-729-0611
Email: transcripts@gov.nl.ca

Nova Scotia
Copies of Nova Scotia high school transcripts can be obtained from the school you attended. If the school you attended is no longer in operation, contact the regional school board office to determine the successor school. A list of school board offices can be found online at: www.ednet.ns.ca/our-schools-boards
Ministry Info Line: 902-424-5605

Northwest Territories
Order your transcript online: www.ece.gov.nt.ca/en/content/secondary-school-transcript-request
Address: Student Records
Education, Culture and Employment
P.O. Box 1320
Yellowknife, NT X1A 2L9
Phone: 867-920-6235
Fax: 867-873-0499

Nunavut
Website: www.gov.nu.ca/education-information/student-records-and-student-information-systemsis
Address: Student Records Registrar
P.O. Box 204
Pangnirtung, NU X0A 0R0
Phone: 867-473-2612
Fax: 867-473-2695
Email: studenttranscripts@gov.nu.ca
Ontario
Copies of Ontario high school transcripts can be obtained from the school you attended. However, some school boards maintain records in a central office, so you may be referred to the school board to obtain your transcript. If you left a publicly funded school more than five years ago, or if the school you attended is no longer in operation, you should contact the school board, rather than the school. A list of school board offices can be found online at: http://www.edu.gov.on.ca/eng/sbinfo/boardList.html
Ministry Info Line: 416-325-2929

Prince Edward Island
Copies of PEI high school transcripts can be obtained from the school you attended. A list of high schools can be found online at: http://www.gov.pe.ca/eecd/index.php3?number=1030830&lang=E
Ministry Info Line: 902-368-4600

Quebec
Order your transcript online:
Address: 675, boulevard René-Lévesque Est
Aile René-Lévesque, 4e étage
Quebec, QC G1R 6C8
Phone: 413-643-1761 or 800-747-6626
Fax: 413-643-3933
Email: DSE-Reglrariat@education.gouv.qc.ca

Yukon
If you have been out of school for less than 5 years, your high school transcript can be obtained from the school you attended. If you have been out of school for longer than 5 years, you can request your transcript online: www.education.gov.yk.ca/transcripts.html
Address: Department of Education
Student Information and Assessment
P.O. Box 2703
1000 Lewes Blvd.
Whitehorse, YT Y1A 2C6
Phone: 867-667-5170
Fax: 867-633-7983
Email: transcripts@gov.yk.ca